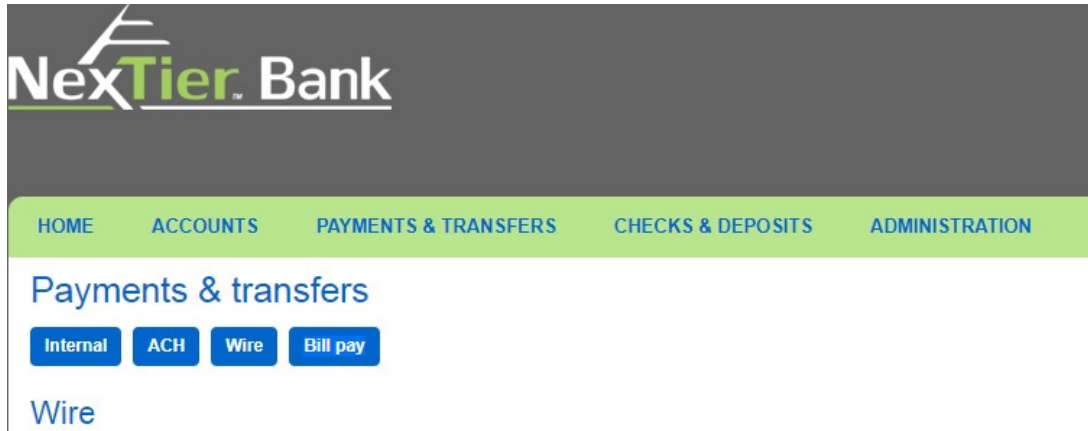


# Creating a New wire in Wire Manager

From the Payment and transfer tab choose wire



Choose new wire transfer.

The screenshot shows the 'Select Wire Transfer Criteria' form. On the left is a list of radio button options: 'Inquire Wire Transfer', 'Change Wire Transfer', 'New Wire Transfer' (selected), 'New Wire Transfer Using Existing Transfer', 'Delete Wire Transfer', 'Review Wire Transfer', 'Import Wire Transfer', 'Import Wire Using Template', 'Wire Transfer Template', 'Review Wire Transfer Template', 'Review Administration', and 'Foreign Exchange Contract'. On the right, there are input fields for 'User Name:', 'User Type:', and 'Wire Type:'. Below these is a dropdown menu currently set to 'All'. A 'Submit' button is at the bottom. Annotations include: an arrow from the 'Choose new wire transfer.' box pointing to the 'New Wire Transfer' radio button; a box stating 'If you have created a template you can choose change wire transfer or, new wire transfer using existing transfer.' with arrows pointing to 'Change Wire Transfer' and 'New Wire Transfer Using Existing Transfer'; a box stating 'To access your templates choose Wire transfer template and click submit.' with an arrow pointing to 'Wire Transfer Template'; and a box stating 'Select wire type and click submit.' with an arrow pointing to the 'Wire Type:' dropdown menu.

If you have created a template you can choose change wire transfer or, new wire transfer using existing transfer.

Select wire type and click submit.

To access your templates choose Wire transfer template and click submit.

If creating a new wire, complete the wire transfer screen information.

Note: Item marked with an \* are a required field.

Once all fields are complete, click save or process (saving the file will not process the file.)

Message to beneficiary: Wire purpose is a required field.

### Domestic Wire Screen.

* Transfer Description:	<input type="text"/>	Recurring Frequency:	None <input type="button" value="v"/>
* Transfer Start Date:	<input type="text"/>		
* Amount:	<input type="text"/>	* From Account:	Select Account <input type="button" value="v"/>
Tax Identification Number:	Electronic Banki [XXX-XX-7891]		
<b>Beneficiary</b>			
* Identification Type:	DDA Account Number	Message To Beneficiary:	Wire Purpose:
* Identification Number:	<input type="text"/>		<input type="text"/>
* Name:	<input type="text"/>		<input type="text"/>
* Address:	<input type="text"/>		<input type="text"/>
*	<input type="text"/>	Beneficiary Reference:	<input type="text"/>
*	<input type="text"/>		
<b>Beneficiary Institution</b>			
* Identification Type:	Fed Routing Number	* Name:	<input type="text"/>
* Identification Number:	<input type="text"/>	* Address:	<input type="text"/>
			<input type="text"/>
			<input type="text"/>
<b>Receiving Institution</b>			
* Routing/Transit number:	<input type="text"/>		
* Institution Name:	<input type="text"/>		
(* Indicates Required Fields)			
<input type="button" value="Save"/> <input type="button" value="Process"/> <input type="button" value="Cancel"/>			

International wire screen.

* Transfer Description:	<input type="text"/>	Recurring Frequency:	None ▼
* Transfer Start Date:	<input type="text"/>		
* Amount:	<input type="text"/>	* From Account:	Select Account ▼
Tax Identification Number:	Electronic Banki [XXX-XX-7691]		
<b>Beneficiary</b>			
* Identification Type:	DDA Account Number	* Message To Beneficiary:	Wire Purpose: <input type="text"/>
* Identification Number:	<input type="text"/>		<input type="text"/>
* Name:	<input type="text"/>		<input type="text"/>
* Address:	<input type="text"/>		<input type="text"/>
*	<input type="text"/>	Beneficiary Reference:	<input type="text"/>
* Country	None ▼		
<b>Beneficiary Institution</b>			
* Identification Type:	Swift Bank Code	* Name:	<input type="text"/>
* Identification Number:	<input type="text"/>	* Address:	<input type="text"/>
			<input type="text"/>
		* Country	None ▼
<b>Intermediary Institution</b>			
* Identification Type:	Fed Routing Number ▼	Name:	<input type="text"/>
* Identification Number:	<input type="text"/>	Address:	<input type="text"/>
			<input type="text"/>
			<input type="text"/>
<b>Receiving Institution</b>			
Routing/Transit number:	<input type="text"/>		
Institution Name:	<input type="text"/>		
(* Indicates Required Fields)			
<input type="button" value="Save"/> <input type="button" value="Process"/> <input type="button" value="Cancel"/>			